

2021 NWOS Assembly Rules of Procedure

1. The following courtesies and adherence to good parliamentary procedure shall be the standard during this Assembly, which will be conducted via teleconference, with an opportunity for simultaneous aural communication, through the Zoom Webinar platform.
 - a. When not speaking, members will be muted
 - b. A member may obtain the floor by clicking the “raise hand” icon in the Zoom platform and be recognized by the chair. Once recognized, the speaker may be unmuted.
 - c. A member should do the following when speaking:
 - i. Identify themselves by giving their name, and the name of their congregation, agency, or institution, including town/city
 - ii. Speak clearly and concisely
2. Unless otherwise determined by a majority vote of the Assembly, all speeches during discussion shall be limited to two (2) minutes.
 - a. Speakers may speak a second time on the same issue, but only after all others desiring to speak have been given an opportunity to do so.
 - b. If a speaker agrees with the points made by a previous speaker, the speaker should state their agreement and not repeat the same points.
3. Ordained ministers from a church with which a relationship of full communion has been declared and established by the Churchwide Assembly of the ELCA, who are currently serving under contract in a congregation of the NWOS, shall be granted voice and vote at this Assembly, consistent with Churchwide governing documents and policies.
4. All amendments shall be submitted via email to synod Council Secretary Becky Seibert at beckyseibert0@gmail.com no later than 6:45pm Friday September 24, 2021.
5. The chair shall have the authority to adjust the Order of Business and to call items of business in the order the chair considers to be most expedient to the conduct of the Assembly's business.
6. Except for items introduced by the Synod Council, items of business, which are not on the Order of Business, may be introduced by a two-thirds vote of the Assembly.
7. Voting will be conducted by utilizing the Zoom Polling feature or at the request of the Chair, by unanimous consent.
8. The Consent of all nominees for election must be secured prior to being nominated and nominees will be listed in alphabetical order by last name on the ballot.

***updated Sept. 15, 2021 – update to Rule 4 to direct amendments to the Synod Council Secretary, and update Rule 7 for clarity*

updated Sept 22, 2021 – addition of Rule 8 on nominees for clarity